



Porchlight

Changing attitudes · Changing lives

Tenant Enquiry Form

Upon completion please attach the most recent risk assessment and return to:

Dean Lawrence – 07734 595318

East Kent Landlord liaison Worker

Fax 01304 240235

landlordadvice@porchlight.org.uk

deanlawrence@porchlight.org.uk

Or

Kaye Herron – 07525 990250

West Kent Landlord Liaison Worker

Fax 01622 675880

landlordadvice@porchlight.org.uk

kayeherron@porchlight.org.uk

Please ensure that the consent form is signed by the client. This can be faxed to:

Dean – 01304 240235

Or

Kaye – 01622 675880

Worker Name

Project

Contact no's: Worker

Client

Client Name

D.O.B

Client situation

Rough Sleeping

Eviction from privately rented

Sofa Surfing

Eviction from family home

Unsuitable/Temporary Accommodation

Leaving Hospital

Eviction from Council / HA

Leaving Prison

In Supported Accommodation

Other

Areas considered

Ashford

Canterbury

Dartford

Dover

Gravesham

Maidstone

Medway

Sevenoaks

Shepway

Swale

Ramsgate

Tonbridge & Malling

Tunbridge Wells

Broadstairs

Margate

Other

Details

Area of local connection

Requirements

- Minimum number of bedrooms required:
- Studio flat considered? Yes No
- Shared house considered? Yes No
- Any special requirements? (i.e. ground floor) Yes No

Details

Details

- Is the client working? Yes No
- Income
- Is the client currently receiving benefits? Yes No

Details

- Will the rent be paid by LHA? Yes No
- Does the client have a guarantor? Yes No
- Do they have any references? Yes No
- How is the deposit being paid?
- If paid by the council please confirm: Cash Bond
- How will rent in advance being paid?
- Do you have any pets? Yes No

Issues	Past	Present
Alcohol	<input type="checkbox"/>	<input type="checkbox"/>
Drugs	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health	<input type="checkbox"/>	<input type="checkbox"/>
Learning Disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Offender/ At risk of offending	<input type="checkbox"/>	<input type="checkbox"/>
Domestic Violence	<input type="checkbox"/>	<input type="checkbox"/>
Other (please give details)	<input type="text"/>	

Please give details of any housing history and any other relevant information (for example credit history):

Confidential information:

Porchlight Head Office

2nd Floor Watling Chambers

18-19 Watling Street

Canterbury Kent

CT1 2UA

Tel: 01227 760078

Fax: 01227 453331

Email: headoffice@Porchlight.org.uk

www.porchlight.org.uk

Reg. charity no. 267116

Consent Form

I hereby authorise an employee of Porchlight to disclose information regarding my circumstances as they see necessary to any landlord/agent for the purpose of obtaining appropriate accommodation.

Name: _____

Signature: _____

Date: _____